

Meeting Minutes

Held at: No 14, The Square, Rhynie Tuesday 26 May 2015 8pm

Present: Averil Stewart , George Beverly, Debbi Beeson,

1. **Apologies for absence – Anne Lyne, George Beverly**
2. **Review of last meetings minutes and actions**
3. **Scottish Land Fund Application:** Averil had completed following Munro's comments, unfortunately didn't realise there were many more sections to complete. Debbi is going to try and have a look through and fill in some more of the details. In addition Munro will assist by providing some detail on what is required in each section
4. **Business Plan:** This is now back with Hazel who has been discussing with Munro. Hazel was due to attend the meeting tonight, but was unable to due to illness. Reschedule for next week.
5. **Match Funding:**
 - a. Discussed some of the funding that may be available to us and each person present has a list of funders to look into. At this stage all we are looking for is details on what they fund, whether we feel we would be eligible and the amounts available. Details of those that we have each agreed to review are included in the action plan. For example Robertsons provide Capital Funding to cover wages, training up to 50% of salary costs for 1 member of staff for 3 years
 - b. Going forward would suggest that all actions are logged on the Actions log and that any updates are passed to Averil who can keep the main spread sheet
6. **Aberdeenshire Council**
 - a. Averil had a call with Aberdeenshire Council who advised that we should aim to go for this type of funding and has notes on the requirements for completing the forms. Mike is pulling together some information that we require for the application to Aberdeenshire Council for a Business Development Grant of £10k.
7. **Fundraising**
 - a. Mike has been working on setting up the Just Giving page and we are just waiting on confirmation coming through on this
8. **AOCB**
 - a. Averil to contact John and Sheila to see what publications they receive at the Hotel – to see if these will help with the recruitment process
 - b. Need to think about how we cover the bar when John and Sheila are on holiday.
 - c. Thought should be given to employing an events manager to promote some of the ideas that we have. Work carried out on Match Funding should identify if there are funds available for this

- d. List of existing bookings – both in the village and in the hall required. Averil to speak to Anne at the shop and John and Sheila to see if we can pull something together. This will be made available on an events calendar

Minutes Proposed:

Minutes Seconded: