

Meeting Minutes

Held at: No 14, The Square, Rhynie

Wednesday 28 January 2015 8pm

Present: Averil Stewart , George Beverly, Debbi Beeson,

- 1. Apologies for absence – Anne Lyne, Brian Crawford, Kate Hunter**
- 2. Review of last meetings minutes and actions**
- 3. Email from solicitor re Offer**
 - a. As expected John and Sheila rejected the offer stating that they are still looking for an asking price of £249,000 which will include fixtures and fittings. Survey was only carried out of the building itself so we need to agree next steps. Averil to email Solicitor back to see if she can provide any guidance on this. This will be discussed further at our next meeting.
 - b. We have gone back to the Solicitor and asked if we can see the Business Accounts for the last 3 years
- 4. Letterhead / Website changes**
 - a. Mike has completed the changes to all our letterheads and these have been approved by the Solicitor. Only additions now to be made are the mention of MARR Area Partnership and Big Lottery who will provide funding
 - b. Mike has liaised with Colin Mumford and website has now been updated to reflect RCT's Charitable & Ltd status. Averil clarified that the Gala does not come under RCT so their page will need to be changed back.
- 5. Planning – Colin Reid**
 - a. No planning permission required. A full building warrant was applied for by architect for 'window above garage'. George to speak to his contact over next couple of weeks to get further information
- 6. Business Plan – Sinclair Browne**
 - a. Agreed to approach Sinclair Brown to complete the Business Plan for us. Averil to arrange meeting and send on the information that we have already pulled together.
 - b. Meeting with Sinclair Browns and Munro Gauld scheduled for Thursday 12 February 2015.
- 7. Crowdfunding – Update from Mike**
 - a. Mike went over some of the options available for Crowd Funding and has found one website (Buzzbnk) that would appear to be suitable. Next stage is to complete a form online to outline what we require. Suggestion was that the amount that we aimed to raise be £30,000. There are obviously charges associated with this, but this company helps to get the project out to potential funders.
- 8. Fundraising**
 - a. Bingo Night – Friday 13 February 2015
 - b. Just Giving Page – Averil to look at creating one of these for RCT
- 9. AOCB**
 - a. George has reviewed the Memorandum of Articles & Association and there are a couple of changes that we feel should be made:
 - i. **23.3** Amend so that voting can be made by proxy or by email

- ii. **30:** George suggested this should be amended to allow payment to the Treasurer. This role is currently covered by Averil, who is unable to take payment due to terms of her own employment.
 - iii. **32.4** Change the wording so that no one can stand for more than 2 consecutive terms – without standing down and being re-elected
 - iv. **40.0** Averil to prepare a Register of Directors Interests
- b. Merchandising
 - i. Discussed T-shirts
 - ii. Rhynie Man jewellery that Rhynie Woman currently have £3.50 per item – would RCT be interested in buying these and selling them to raise funds . Averil agreed to take these away and investigate.
 - iii. Debbi spoke to Ian Murray regarding his old postcards to see if he had any objection to us using some of these to make into greetings cards
 - iv. Averil to speak to Colin Mumford to discuss a Merchandising Page of Rhynie Online and what we would need to get this set up
- c. Ceilidh in Gordon Arms Hotel on 21st February.
 - i. Debbi advised that there will be a Ceilidh on the above date. Organised by Deveron Arts. This will be a free event
- d. Averil was unable to get the email address for Duncan McGregor (Pipeline Technip) from Anne as she does not have a note of it. Averil to try and find one through the website and write to him to see if he will send us a letter of support.

Minutes Proposed:

Minutes Seconded: